

CUSTOMER SERVICE AND TRANSFORMATION SCRUTINY COMMITTEE

Minutes of a meeting of the Customer Service and Transformation Scrutiny Committee of the Bolsover District Council held in the Council Chamber, The Arc, Clowne, on Monday 12th June 2017 at 1000 hours.

PRESENT:-

Members: - Councillors R.J. Bowler, Mrs P.M. Bowmer, P. Cooper, M.G. Crane, R.A. Heffer, D. McGregor, J.E. Smith, E. Stevenson and R. Turner.

Officers: - A. Wylie (Team Leader - Contentious Solicitor), S. Barker (Assistant Director – HR and Payroll), C. Ashton (HR Business Partner - Organisational Development), C. Millington (Scrutiny Officer) and A. Bluff (Governance Officer).

Also at the meeting in the public gallery was Councillor B.R. Murray-Carr.

0039. APOLOGY

An apology for absence was submitted on behalf of Councillor A. Joesbury

0040. URGENT ITEMS OF BUSINESS

There were no urgent items of business to consider.

0041. DECLARATIONS OF INTEREST

There were no declarations of interest made.

0042. CHANGE TO ORDER OF BUSINESS

The Chair consented to a change in order of business to that stated on the agenda. Exempt agenda Item 9; 'Executive – May 10th, Agenda items 4 and 5' would be considered before item 4; 'Minutes of a meeting held on 15th May 2017'.

0043. THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

Moved by Councillor R.J. Bowler and seconded by Councillor J.E. Smith

RESOLVED that under Section 100(A)(4) of the Local Government Act 1972 (as amended), the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt

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information as defined in the stated Paragraph of Part 1 of Schedule 12A of the Act and it is not in the public interest for that to be revealed.

Councillor R. Turner entered the meeting during the following item of business.

0044. EXECUTIVE 10TH MAY 2017 – AGENDA ITEMS 4 AND 5 – APPLICATION OF KEY DECISIONS PARAGRAPHS 1, 3 AND 4

Committee looked at three exempt reports of the Chief Executive Officer, which had been agreed by Executive at its Extraordinary meeting held on 10th May 2017.

The reports were circulated for Scrutiny Members information and were in relation to the restructure of the Strategic Alliance Senior Management Team.

It was noted that the reports had been itemised on the Executive agenda and considered independently of each other at the Executive meeting. One report did not have any costs associated with it; the decisions contained within the other two reports did not exceed the Key Decision threshold.

A Scrutiny Member felt that the decisions should have been Key Decisions on the basis that they should have been considered together within one report; there were financial aspects omitted from the reports which may have put the cost implications above the Key Decision threshold and the appointment of Directors impacted upon all wards within the District.

Members agreed that they believed that the decisions should have been treated as a Key Decision and that they wanted Executive to;

- a) Submit a report to Council to give a view as to whether Executive believes that the decisions were a Key Decision,
- b) Provide their reasons for that opinion if they believe that the decisions were not a Key Decision.

Moved by Councillor R.J. Bowler and seconded by Councillor R.A. Heffer

RESOLVED that Scrutiny Committee require the Executive to submit a report to Council on 19th July 2017 detailing whether the Executive believe that decisions in relation to three exempt reports at its Extraordinary meeting held on 10th May 2017 were a Key Decision and (if they believe that they are not a Key Decision) reasons for that opinion.

(Chief Executive Officer/Governance Manager (Acting))

Councillor Murray-Carr and the Team Leader (Contentious Solicitor left the meeting at this point).

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0045. OPEN ITEMS

The Assistant Director, HR & Payroll and HR Business Partner (Organisational Development) entered the meeting at this point.

0046. MINUTES – 15TH MAY 2017

Moved by Councillor J.E. Smith and seconded by Councillor R.A. Heffer

RESOLVED that the Minutes of a Customer Service and Transformation Scrutiny Committee held on 15th May 2017 be approved as a correct record.

0047. LIST OF KEY DECISIONS AND ITEMS TO BE CONSIDERED IN PRIVATE

Moved by Councillor R.A. Heffer and seconded by Councillor R. Turner

RESOLVED that the List of Key Decisions and items to be considered in private document be noted.

0048. HEALTH AND WELLBEING UPDATE

Members considered a presentation given by the Assistant Director – HR and Payroll and the HR Business Partner (Organisational Development) which provided an update in relation to health and wellbeing promotion to staff based at the Arc.

The Health and Wellbeing Group was formed in January 2017 to progress development of the outcomes of the Employee Health and Wellbeing survey which had been undertaken in September 2016.

There were 13 members in the group, which included representatives from Human Resources, Communications and Derbyshire County Council's Healthy Workplaces Team.

The group met each month to monitor progress and develop initiatives for all employees based at all sites.

Initiatives were communicated well to staff via the Council's intranet, (February 2017 received 160 'hits'), flyers and also by word of mouth. The group were looking at further communication options, for example, leaflet holders at all sites.

19 staff health checks were undertaken in February (14 males and 5 females) with further checks scheduled for September 2017. Walks were held on Friday lunchtimes starting from the Arc (this had been occurring since the latter part of 2016) and led by Leisure officers.

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Initiatives for June 2017, included stress resilience workshops, sleep workshops and relaxation and stretch. Commencing in July, a health and wellbeing strategy meeting would be held to develop a framework and guidelines for the Council, sun safe and childhood obesity. In September, promotion of staff health checks and a review of previous staff health checks undertaken with a report on progress. November; men's health.

Future Initiatives included promotion of the Council's leisure centre, a corporate games event to be arranged by DCC, a review of the council's vending machines, mental health training and promotion of occupational health and associated support.

Further to a Member's query, it was confirmed that women's health would also be undertaken in the near future.

Moved by Councillor E. Stevenson and seconded by Councillor R.J. Bowler
RESOLVED that the presentation be noted.

0049. SETTING THE SCRUTINY WORK PLAN

Committee considered their work plan for the forthcoming year and the priorities that had been identified at the Annual Scrutiny Conference.

It was agreed that a task and finish review on Elections be undertaken by Councillors Turner, Heffer, Bowler and McGregor alongside a review of the Transformation Programme. The Committee agreed that further information should be sought on the Transformation Programme, what it has achieved so far and what is outstanding before scoping and commencing the review.

The meeting concluded at 1105 hours.